

Marion County Hospital District

The regular scheduled meeting of the Board of Directors of the Marion County Hospital District was held on **Thursday** the **8th** day of **May 2025 at 6:00 P.M.** in the meeting room of the office of the Hospital District at 1113-B North Walcott Street in Jefferson, Texas.

Board Members Present: Vice-Chair: Karen Kent; Board Secretary: Susan Anderson; Board Treasurer: Paulette Cooper; Board Director: Vivian Foster; Board Director: Jodie Harris; Board Director: Michelle Ready

Staff in Attendance: Office Manager: Alicia Belt.

1. The meeting was called to order at 6:00 p.m. by Vice-Chairperson Karen Kent and a quorum established.
2. Public Comments: There were no members of the public in attendance.
3. Motion by Susan Anderson to approve amended April 10, 2025 minutes, corrected to add Jodie's last name on item 5. Second by Vivian Foster. All in favor. Motion carried.

Motion by Vivian Foster to approve April 21, 2025 minutes, as presented. Second by Susan Anderson. All in favor. Motion carried.

4. Motion by Michelle Ready to approve payroll from April 16-30, 2025 and May 1 – 15, 2025 as presented. Second by Paulette Cooper. All in favor. Motion carried.
5. Board reviewed QuickBooks Subscription. Motion by Paulette Cooper to purchase annual subscription of QuickBooks Essentials and Payroll core as presented. Second by Jodie Harris. All in favor. Motion carried.

Board discussed fiscal authority and a Motion was made by Vivian Foster to obtain an office credit card from Vera Bank, with a maximum of \$1,000.00 for fiscal authority for the Office Manager to make purchases for office needs. Second by Michelle Ready. All in favor. Motion carried.

6. Motion made by Paulette Cooper to cancel contract with Music Mountain Water. Second by Vivian Foster. All in favor. Motion carried.
7. Motion made by Vivian Foster to begin posting Approved Meeting Minutes on MCHD website effective the month of May. Second by Michelle Ready. All in favor. Motion carried.
8. Office Manager reported to Board of Directors that we had 3 Open Meetings Act Certificates. Other board members will need to complete the training and have certificates of completion for board file. Was stated that all board members need these certificates for file in order to comply with Open Meetings Act. No action taken.

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9. Board reviewed 2024 Tobacco Disbursement amount and accepted it as written. Motion by Michelle Ready to accept report and sign check to the Marion County Sheriff Department for the percentage due. Second by Paulette Cooper. All in favor. Motion carried.
10. Board discussed vacancy of director position. Motion by Paulette Cooper to post that the MCHD will start accepting resumes for the Interim Board Position that is open until November 2025. Second by Vivian Foster. All in favor. Motion carried.
11. Board discussed opening of the Indigent Care Representative on the board. Vivian Foster made Motion and volunteered for the opening. Second by Susan Anderson. All in favor. Motion carried.
12. Board discussed changing the Administrator on the TAC-CIRA and removing Tammy Cornett, Casey Harvey-Solano and Jeremy Dreesen email addresses. Motion by Paulette Cooper to make these changes. Second by Michelle Ready. All in favor. Motion carried.
13. Consider Financial Reports. Treasurer Paulette Cooper reviewed reports with board. Discussion was had on obtaining Final Draft of Audit. Office Manager was instructed to contact Auditor to receive Final Draft. There were no changes or corrections noted to reports. Motion by Paulette Cooper to approve all reports and file for audit. Second by Susan Anderson. All in favor. Motion carried.
14. Motion by Jodie Harris to withdraw funds from First National Bank CD #1 - \$50,000 and CD #2 \$155,810.75 and place in a higher rated CD. Second by Michelle Ready. All in favor. Motion carried.

AMENDED Motion by Jodie Harris to research rates prior to withdrawal of funds from First National Bank. Second by Michelle Ready. All in favor. Motion carried.
15. Motion by Vivian Foster to purchase 250 new blue brochures from Vistaprint as presented with QR code. Second by Jodie Harris. All in favor. Motion carried.
16. Motion by Vivian Foster to have Vice-Chair, Karen Kent added to the bank signature cards and allow banking access for MCHD accounts. Second by Michelle Ready. All in favor. Motion carried.
17. Building and Maintenance Committee – Motion by Paulette Cooper to approve reimbursement to Michelle Ready for AC filters. Second by Vivian Foster. Karen Kent,

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Jodie Harris, Vivian Foster, Paulette Cooper and Susan Anderson were in favor. Michelle Ready abstained from vote. Motion carried.

18. CLOSED EXECUTIVE SESSION. The board entered into closed session at 7:30 p.m.
 - A. Deliberations concerning personnel matters. (Pursuant to Government Code 551.074).
 - B. Deliberations involving Medical or Psychiatric Records of Individuals, (pursuant to Government code 551.0785).
19. Reconvene in Open Session at 7:43 p.m.
 - A. Motion by Vivian Foster to accept Office Manager's day off on May 22, 2025. Noted that office closing needs to be posted in 3 locations, website, office doors and courthouse. Second by Paulette Cooper. All in favor. Motion carried.
 - B. Motion by Vivian Foster to accept Case 2425-11 for Indigent Care Program as applicant qualifies. Second by Susan Anderson. All in favor. Motion carried.
20. Recommendations for Next Month's Agenda.
 - A. Update board on CD Rates
21. Motion to adjourn by Vivian Foster. Second by Paulette Cooper. All in favor. Motion carried.

Meeting Adjourned: 7:47 p.m.

Duration of Meeting: 1 Hour and 47 minutes

 Approved in Open Meeting on June 12, 2025.